

**ADSPN MEETING
MINUTES OF FEBRUARY 12, 2016**

TOPIC	DISCUSSION	CONCLUSIONS/ RECOMMENDATIONS	ACTIONS/ FOLLOW UP	RESPONSIBLE PERSON
Call To Order		Meeting called to order by Lisa Easterby at 10:03 A.M.		Approved by all.
Review of Minutes	Minutes of November 6, 2015.			
Reports Treasurer Report	Discussion of Treasurer Report (see attached) Two schools have not sent in their membership dues.	The two schools identified, have billing issues.	Motion made by Bonnie Ross to accept Treasurer Report.	
Committee Reports Membership	Janet Ogunbote reported there are 45 members and 7 members are delinquent in payment of individual dues.	Caroline Cebik will send out reminders to the outstanding members. Follow up regarding Sue Sorace joining the Board. L. Byrd will follow up with Maria Logrippo on the status of the Committee.		
Professional Action Report	Bonnie Ross reported the Academic Progression Committee has not met. L. Byrd reported that Team 5 which is HCCC, CarePoint School of Nursing and NJCU has completed their model.			

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Professional Action Report (continued)	<p>There were minimal changes made to the curriculum of HCCC and CarePoint, NJCU changed credits from 128 to 120.</p> <p>Lisa Easterby reported her freshman 4 will graduate the first class in May 2016. Students are accepted with the understanding about the 4 year plan.</p>			
Education Report	<p>Four members reviewed 19 scholarship applications. Twelve from Holy Name, two from Lourdes, one from Trinitas, four from mountainside and one application received for RN-BSN CarePoint.</p> <p>Faculty Application deadline is the end of February.</p> <p>Educational Program was well attended. 57 registered – 50 attended. The Program received positive evaluation. The Committee is looking for suggestions.</p>	<p>Reward Letters are being mailed on February 2, 2016.</p> <p>Bonnie Ross recommended the Rubric to include grading for the writing ability.</p>	<p>All were in agreement.</p>	

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Education Report (continued)	National Coalition is having an Educational Program 4/22/16. The speaker is Dr. Tim Bristol. Vendors will be attending. Request for Posters from students and faculty can be submitted.	Shirley Richardson is being orientated to her role.		
Nominating Report	Shirley Richardson reported the following positions are up for replacement: Treasurer Elect, Treasurer and 2 Board members.			
Communication Report	Lisa Easterby has updated the Web-Site on the information submitted.			
NCLEX 2015 Results	No official report has been sent out. Results are posted on the Web-Site.			
Other	The group discussed readmission and drug testing policies at the different nursing programs.			
Conference Call	NCHASAN will be having a conference call on 2/16/16 facilitated by Paul Lee on Medicare money.	Lisa Easterby will send out information to the committee members.		

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There being no further business to discuss, the meeting was adjourned at 11:00am

Respectfully submitted,

Lori Byrd, Secretary

TIME: 10:30 A.M.

COMMITTEE: ADSPN

PLACE: Conference Call

CHAIRPERSON: Lisa Easterby

MEMBERS PRESENT:

Lisa Easterby

Bonnie Ross

Carol Hernandez,

Shirley Richardson

Terri Merola

Janet Oguebote,

Carol Fasano